



Policy Document 21 – Emergency Closure of the Nursery Policy

01	<p>In some cases it may be necessary to close the nursery at short notice. This may be due to events out of our control such as (but not limited to);</p> <ul style="list-style-type: none">• Power Failure• Water Supply Failure• Adverse Weather• Outbreak of serious illness
02	<p>In some cases, a decision about emergency closure may be able to made the day before. If this is the case, a decision will be made by 3pm and notices will be displayed at the entrance of the setting informing parents of the closure.</p>
03	<p>When a decision can not be made until the day of the closure, a decision will be taken by 7.30am. Any members of staff who are able to safely attend the setting will do so and will telephone parents in order of their expected arrival at the setting to inform them of the closure.</p>
04	<p>In the unlikely situation that we have to close the setting part way through the day, for example if faced with inclement weather which could prevent safe collection of the children later in the day, then parents will be telephoned and asked to collect their children as soon as possible.</p>
05	<p>Any emergency closures of the setting will continue to be chargeable.</p>

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